



Harvard Historical Commission

Regular Meeting – Meeting room in the Old Library (Center on the Common)

Meeting Minutes - Wednesday March 6, 2013 at 7 PM

Members present: Chris Cutler, Barbara Hadad, John Martin, Rhonda Sprague, Ken Swanton, Joe Theriault.

Members Absent: Pam Marston

The meeting was brought to order at 7:00 pm

MINUTES

The review of the minutes was postponed to the next meeting. (Action for next meeting)

ON-GOING BUSINESS

Town Hall Renovation, update including ZBA hardship evaluation

Ken led some discussion on the current ZBA review of the Town Hall Renovation. Chris reviewed the status of the Town Hall Renovation project. He said that the resumption of the project schedule will have to wait until the ZBA review is completed and the effects of the review are known.

Historic House Markers Program

Barbara and Chris brought in a completed Historical Plaque for the Luke Pollard House (14 Fairbanks). The Commission discussed the details of implementing the program. Regarding the possible need for a Revolving Account to manage the funds for this program, Joe reported that Tim Brogan recommended that the Commission should avoid getting involved in the production of the plaques. He recommended that an approach which would have the residents paying a vendor for the plaque

would be the most desired approach. (ACTION) Chris, Barbara will see if that approach can be used.

Architect Candidate

The Commission identified a possible candidate, Mark Cooper. (ACTION) Rhonda and Joe will contact the individual to see if he would accept a nomination to the Commission.

HHC Website

Joe reported that our press release was distributed to the three local papers: Harvard Press, Harvard Hillside and the Harvard Post. Activity on the website peaked following the press release and comments started coming in. Joe urges the Commissioners to check the website periodically to keep up with the comment activity as well as with new postings and updates.

Remove HHC records from Town Hall

Pam and Barbara continue their fine work to sort through our old records. More work is required.

Shaker Burial Ground Tree Removal

Joe read the response from the Conservation Committee to our request for permission to clear large trees from the periphery of the Shaker Cemetery. The response reads as follows:

“Members of the Commission have reviewed the site and will request the Historic Commission mark the trees they want to take out. The Commission does not want to see a 25’ swath of trees taken out around the perimeter of the cemetery. When the work is to be done the site can be reviewed once again with members of the Cemetery Commission to ensure the area will not be clear cut.”

(MOTION) Rhonda made the motion that Joe work with the Cemetery Commission and the Conservation Commission to complete this agreed upon plan of action. The motion was seconded and unanimously approved.

Enhanced HHC process application form

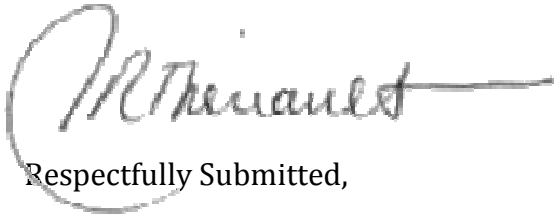
There was no action on this. Ken has worked on the back. He will work on the front.

NEW BUSINESS.

Joe recommended that the "Operating Guidelines" be revised with the goal of providing the policies and procedural details of implementing Chapter 48 of the town by-laws but without duplicating them. (ACTION) Joe will prepare the revision and will distribute by the next meeting for review by the Commission.

The meeting was adjourned at 9:00 pm.

The next scheduled meeting will be April 3, 2013

A handwritten signature in cursive script, appearing to read "J. Theriault", with a long horizontal flourish extending to the right.

Respectfully Submitted,

Joseph R. T. Theriault

Acting Secretary